



# Wakefield Grammar Pre-Preparatory School

<b>Document Reference</b>	<b>Intimate Care Policy</b>
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**VALIDITY – Policies should be accessed via FireFly to ensure the current version is used.**

## **CHANGE RECORD - REVIEW PERIOD ANNUALLY**

<b>Version</b>	<b>Date</b>	<b>Change details</b>
V1.00	June 2020	Written; Zoe Mannion
V1.01	May 2021	Reviewed; Emma Gill, WGPPS Head.
V1.02	Sep 2022	Reviewed and updated, Emma Gill, WGPPS Head
V1.03	June 2023	Reviewed and updated, Emma Gill, WGPPS Head

To be published on the following:

<b>Staff shared</b>	<b>X</b>	<b>School website</b>	<b>X</b>	<b>ISI Portal</b>	<b>X</b>
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## **WGPPS Intimate Care**

### **1. Introduction**

Staff who work with young children or children who have special needs will realise that the issue of intimate care is a difficult one and will require staff to be respectful of children's needs.

### **2. Definition of Intimate Care**

Intimate care can be defined as care tasks of an intimate nature, associated with bodily functions, body products and personal hygiene which demand direct or indirect contact with or exposure of the genitals.

### **3. Staff Requirements and Intimate Care Procedures**

Staff who provide intimate care to children have a high awareness of child protection issues and will report any concerns to their line manager. All staff have DBS clearance and have undergone children protection training. No volunteers or work experience students should be involved with intimate care.

As a basic principle children will be supported to achieve the highest level of self-care and dignity that is possible given their age and abilities. Staff will encourage each child to do as much for themselves as they can. For example, remove and replace their own underwear.

Staff should ensure that whenever possible when delivering intimate care, which involves physical contact, there is a second adult in the area or room. However, we are aware that logistically this cannot always be guaranteed. We do ask that staff inform other staff of the fact that they are supporting a child with intimate care. Children are changed in an area which is semi-open. This is a careful balance between the privacy of the child and protection of the member of staff against allegations of wrongdoing.

Children in FS1 should have a change of clothes at school. School will keep a small supply of spare clothing to use for older children or children without a change of clothes. Any school clothing that is loaned by the school, should be washed and returned to school by the parents if they are used. On visits out of school, spare clothing will be taken in case a child has an accident.

Any soiled clothing should be double bagged and sent home within the child's rucksack. It should not be rinsed out. Parents must be informed that a child has been changed at school by the class teacher (or supply teacher if the teacher is absent or the key worker in FS1).

Any child requiring regular medical related intimate care will require a risk assessment or care plan. This will be prepared after discussion with the child's parents, Matron and a member of the SLT or class teacher.